

**GOVERNMENT OF JAMMU & KASHMIR**  
**DIRECTORATE OF YOUTH SERVICES & SPORTS**  
**Jammu/Srinagar**

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**Subject:** -Inviting online applications for transfer and posting of Field staff/Ministerial staff working under the jurisdiction of the directorate of Youth Services and Sports, J&K

**CIRCULAR**

Whereas, this office has been receiving applications from Physical Education Teachers (PETs) and Physical Education Masters (PEMs) for requesting their transfer and posting for various reasons; and

Whereas, issuing transfer orders without duly considering the actual requirements of schools in accordance with student enrolment leads to anomalies and adversely affects the performance of sports activities in schools; and

Whereas, in order to streamline the transfer process and to ensure that transfers are carried out in a feasible and transparent manner, it is necessary that transfers are effected primarily on the basis of institutional requirements while accommodating requests, wherever possible;

Whereas, the existing Transfer Policy provides that the transfers of PEMs and PETs and other non gazetted staff shall be undertaken by the Directorate of YSS while the proposals in respect of first level gazetted officers(PELs and ZPEOs) shall be recommended to the administrative department by the directorate for approval; and

Therefore, all PELs, ZPEOs, PEMs, PETs, ministerial cadre and MTS who are eligible under the existing transfer policy are advised to submit a uniform application form by clicking on the link provided below. Applicants must furnish all required details and indicate five preferences for place of posting.

It is further clarified that the requirements of schools and administrative feasibility shall be the primary criteria for consideration. Merely indicating preferences for specific places of posting shall not confer any right to preferential consideration. In cases where another official has a superior

claim to a particular post as per the prescribed criteria, the indicated preferences may not be considered. Those not applying for transfer may also be considered for transfer and posting if the stay is mature.

All transfers shall be effected strictly in accordance with the provisions of the transfer policy issued by GAD as amended from time to time.

The duly completed applications submitted through the online link must be submitted on or before 10<sup>th</sup> of April, 2026. Submission of applications other than online mode shall not be entertained in any case.

The link for accessing the online form shall be made available on the Departmental website, i.e.,  
<https://dgyssjk.org/sportscandidates/EMPLOYEE/login.php>.

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(Anuradha Gupta) JKAS  
DIRECTOR GENERAL  
Dated: 23-03-2026

1. Commissioner/Secretary to Govt., Youth Services and Sports Department Civil Secretariat, Jammu/Srinagar for kind information.
2. Joint Director Youth Services and Sports Jammu/Kashmir for getting the notice circulated among all employees working under the jurisdiction of Directorate of Youth Services and sports, J&K.
3. District Youth Services and Sports officer \_\_\_\_\_ for getting the notice circulated among all employees working under the jurisdiction of Directorate of Youth Services and sports, J&K.
4. Incharge website for posting the circular on the official website.
5. Office file.

Digitally signed by  
ANURADHA  
Date: 23-03-2026  
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